

PERSONNEL, NEBRASKA STATE COLLEGE SYSTEM

POLICY: 5017

Emeritus Status

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BOARD POLICY

Emeritus status may be granted by the Board at its pleasure, to tenured faculty members, or professional staff members who previously held a tenured faculty position at the College, upon retirement. Emeritus status is awarded by the Board to recognize employees who are nominated by the College for their significant contributions and service to the institution.

Nominations for Emeritus status shall be made in writing, shall describe the full history of services and contributions to the College and shall provide justification for the nomination. The College President's approval is required in order for the nomination to move forward. Approved nominations shall be submitted to the Board through the Chancellor and shall include the Chancellor's and the President's recommendations. Should the nomination be approved by the Board prior to Commencement activities at the end of the individual's final year of service to the College, Emeritus status may be announced during the ceremony.

The written nomination shall include the following materials for consideration:

1. Completed nomination form with signatures of primary nominator and appropriate academic Dean;
2. Nominee's Curriculum Vitae (CV);
3. Two nomination letters from primary nominator (which may be an individual or an entire academic department) and appropriate academic Dean; and,
4. Letters of support from the academic Vice President and/or President that speak to the nominee's effective teaching, scholarship/creative activities, service, and/or professional contributions during his/her tenure at the College. Additional letters of support may be included.

All letters supporting this nomination should include how the nominee has demonstrated collegiality, competency to work with others, and leadership during his/her career.

An individual may be nominated for Emeritus status once his/her letter of retirement has been submitted and accepted by the College. The following are the minimum criteria for consideration for the granting of Emeritus status. Because an individual meets the minimum criteria should not be considered adequate justification for recommending Emeritus status.

1. Completion of a minimum of fifteen (15) years of full-time employment at the State College;
2. Earned rank of full Professor;
3. Exemplary performance in the areas of teaching, scholarship/creative activities, and service throughout his/her tenure at the College; and,
4. Demonstrated leadership and collaboration.

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Privileges of Emeritus Status

1. Limited use of College facilities and an email account as necessary for the employee to continue professional contributions at the College, as determined by the President;
2. Access to wellness facilities, parking, College sponsored athletic and cultural activities on a basis comparable to current faculty and professional staff;
3. Recognition of Emeritus status in appropriate College publications;
4. Use of College identification with Emeritus status in communications with official groups/organizations; and,
5. Opportunities to be designated as a College representative to specified groups/organizations as determined by the President.

Responsibilities of Emeritus Status

1. Continue to support and actively contribute toward the mission and purposes of the Colleges; and,
2. Maintain professional and personal standards which reflect positively on the Colleges.

The Board reserves the right to rescind the Emeritus title and grants the Chancellor or President authority to rescind or alter Emeritus privileges granted pursuant to the terms of this policy or previous Emeritus policies.

Policy Adopted: 6/5/93
Policy Revised: 2/10/05
Policy Revised: 6/2/06
Policy Revised: 6/19/09
Policy Revised: 1/18/12
Policy Revised: 3/11/16
Policy Revised: 3/24/17